

Previous
MARC21 Workshops

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General Santos City

THE LIBRARY AUTOMATION BOOT CAMP 3

"Transform your Library"

August 2014

Dear Librarian / IT Specialist:

Subject: 20th MARC21 WORKSHOP

Electronic Information Solutions, Inc. (EISI), in partnership with the **University of the East – Manila (UE)** is pleased to invite you to the 20th Machine Readable Cataloging (MARC21) Workshop on October 27-28, 2014, Monday and Tuesday, at the Internet Room A, 5th Floor POD-CIT Bldg., University of the East, Manila.

We believe quality data is essential to a successful library automation project. We also believe that if today's cataloging activities are geared towards the production of machine-readable records, a lot of savings can be realized when the library finally decides to automate. As part of our commitment to fully equip librarians and information professionals with skills and techniques needed to automate their libraries, we have developed a two-day curriculum to introduce librarians to MARC21 so they will be able to produce quality records suitable for library automation.

Our new MARC21 Workshop series includes two days of intensive training. The first day features MARC21 Bibliographic Format and is the same as our previous one-day MARC21 Workshop series. The second day includes a new set of topics on the MARC21 Authority Format. It also includes RDA (Resource Description and Access), a new standard that will be the successor of AACR2.

Workshop fee is at Php 2,800 for two days. This includes meals (lunch and 2 snacks per day), training materials, CD and certificate. Participants may attend for one or both days depending on their interest. Transportation and lodging expenses of their trainees will be the responsibility of the participating institutions. Attached is the tentative AGENDA for your reference.

Please confirm your participation on or before **Tuesday, September 30, 2014** by sending us thru courier, e-mail or fax **(02) 325-0027** the attached reservation slip. Should you need further information, please contact **Ms. Naidz Abragan** (service@aklatan.net) at telephone nos. **(02) 843-6571 / 845-3507 / (0922) 870-4415** or **Ms. Jessica Tampico** (jecai0@yahoo.com) at telephone no. **(02) 735-8544** (UE Library).

Sincerely,


MINNA FE T. AVILA
Managing Director



20th MARC 21 WORKSHOP

***“MARC 21 and RDA:
Working Together for the Next Generation of Library Systems and Users”***

AGENDA

DAY 1 (October 27): Morning Session

- I. RDA (Resource Description and Access)
- II. MARC 21 Bibliographic Format
 - a) Parts and Format of a MARC Record
- III. Tags/Subfields/Indicators
- IV. Using MARC for books
- V. Using MARC for serials
- VI. Using MARC for multimedia and computer files
- VII. Using MARC for realia
- VIII. Using MARC for library equipment
- IX. Using MARC for collections and hard-to-catalog items
- X. MARC resources and references
- XI. Introduction to copy cataloging and pre-processing software

Afternoon Session

The afternoon session will be an actual hands-on using computer workstations connected to the internet (one computer per participant). Four types of pre-processing software will be used, the MARC output of which can be imported directly to any brand of library automation software. Original cataloging and copy cataloging using books/materials of the participant's choice will be accomplished. For this purpose, each participant is enjoined to bring 3-6 books/materials of their choice, or select from what is available within the venue, for their cataloging practice.

DAY 2 (October 28): Morning Session

“MARC 21 Authority Format”

This session will study the MARC 21 Authority Format. The MARC 21 Format for Authority Data is designed to be a carrier for information concerning the authorized forms of names and subjects to be used as access points in MARC records, the forms of these names, subjects and subdivisions to be used as references to the authorized forms, and the interrelationships among these forms. Participants will be able to create and use MARC Authority Records to improve the quality and uniformity of access points to the bibliographic data.

These authority records contain the authorized heading for names (personal, corporate, meeting, and geographic), uniform titles, and subject headings for use in a controlled vocabulary. It also may contain variant or unauthorized headings, related headings, and a list of sources.

This is also an actual hands-on using computer workstations connected to the internet.

Question and Answer

Participants can ask their question/s and get them answered right away. Feel free to participate in our interactive question and answer session.

Reservation Slip

YES please reserve slot/s for me/us at the 20th MARC 21 WORKSHOP.

(Put CHECK inside the Square)

One Participant

Two Participants

Name: _____ Name: _____

Institution: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Please Fax this form to (02) 325-0027 or email your registration info to eisi@eisi.com.ph

For inquiries, call (02) 843-6571 or 845-3507.

Payments may be in Cash or Dated Cheque payable to **Electronic Information Solutions, Inc.**

*Your reservation does not guarantee a slot at the seminar unless confirmed by us.
We could provide travel information such as hotel/pension houses and transportation.
However, we could not make bookings for you.
All topics indicated are indicative of the content of the seminar and may change without prior notice.*